August 20, 2018

Dear CLA Parents, Guardians and Families,

Welcome Back! My name is Mrs. Katie Zevallos, High School Transition Coordinator & School Counselor at CLA. I will be working with you and your student very closely to assist in the high school application, placement and transition process. The 8th grade year can be challenging but very rewarding at the same time. I look forward to meeting and working with you this year.

I hope that your student has had a great start to their eighth grade year at Citizens Leadership Academy. In order to keep you informed of important dates and deadlines concerning your student’s high school transition planning, I will send home monthly newsletters and calendars and also post them on our website. Below you will find important information about high school planning.

One-on-One High School Meetings: If you have not yet scheduled a time to meet with me to discuss high school options for your student, please contact me as soon as possible. I would like to meet with all families prior to the high school fair on September 26, 2018.

Breakthrough High School Fair: This event will take place Wednesday, September 26th from 5:00-7:00pm at The E-Preps-Cliffs Campus. A flyer with specific information will be sent out soon. Attendance is strongly encouraged for all eighth graders and their families. This is an opportunity for students to learn more about our partner high schools and to meet representatives from the schools.

Open-houses: Take time with your student to research the dates and times of open houses at the schools your student is interested in attending.

Shadowing: Students will be able to shadow at 1-2 high schools during this school year. Students will need to fill out a Shadow Request Form at least one week prior to their shadow date. Students will have to make arrangements with their teacher for missed work prior to their shadow date. Upon their return to school, students must submit the shadow form signed by the high school so the absence will be excused. I will review more detailed information about shadowing with students after the High School Fair.

CL2AHS Website: Please visit http://citizensleadership.org/cla2hs/ for future newsletters, calendars and helpful information about the high school process.

Again, welcome back and get ready for a busy and exciting year! If you have any further questions about the high school placement process, please contact me at Kathleena.zevallos@citizensleadership.org or 216-229-8185.

Sincerely,

Mrs. Katie Zevallos
High School Placement Coordinator & School Counselor
Citizens Leadership Academy